

## **SOP : EDUCATION GRANT TO THE CHILDREN OF WIDOWS (EGCW)**

### **Background**

1. The present EGCW scheme which was started in the year 2010, has undergone a number of changes, since its inception. The linking of donor and recipient, linking of donor unit with the recipients unit etc have been done away, due to inherent difficulties in doing so. Also the amounts of grant given, have been enhanced over the years. However the primary aim, of giving this grant to widows, to ensure continuity in the education of their children, has remained unchanged.

2. Presently the EGCW is given only to school going children upto Class XII. However, it was decided in the 50<sup>th</sup> Management Committee Meeting of BSA held in May 2017, that the scheme be extended upto graduation level for a period of 2 years on a trail basis.

3. The SOP of EGCW after incorporating all changes made and also extending the scheme till graduation level, is given in succeeding paragraphs.

### **Scheme**

4. The scheme envisages providing financial assistance to children of all widows of Bombay Sappers studying in school and college at the following rates:-

(a)	Nursery to Std VIII	-	Rs. 2,400/-	} per child per year
(b)	Std IX to Std XII	-	Rs. 4,800/-	
(c)	Children pursuing degree in BA/BSC/BCOM/BCA/BBA etc	-	Rs. 5,000/-	

5. All Orphans of Bombay Sappers are also eligible for the grant.

6. This scheme could also be extended to those wives whose husbands (ex-Bombay Sappers) have deserted them provided she has not remarried. However, the wife will have to give some proof that the husband has deserted her e.g. letter from Gram Panchayat/Zilla Sainik Welfare Officer.

### **Procedure**

7. All widows will apply for EGCW on the format as given at Appx 'A'. Following documents will be attached by the widow along with the application:-

- (a) EGCW application form as given at Appx 'A' duly completed in all respect.
- (b) Copy of Mark Sheet/Progress Report Card/Result Sheet of previous academic year of each child duly signed by Principal of School/College.
- (c) Copy of front page of bank pass book giving details ie Name of Account Holder, Account Number, IFSC Code of bank and having photograph of account holder.
- (d) Copy of cancelled cheque leaf having name of account holder and Account Number.

### **Last Date of Receipt of Application**

8. All applications from widows should reach BSA on the following address latest by 15 September every year. Applications received after this will be rejected.

Address :

Bombay Sappers Association  
c/o Headquarters  
Bombay Engineer Group & Centre  
Kirkee, Pune-411003

Phone No : 020-65004424

Email Id : [bsakirkee@gmail.com](mailto:bsakirkee@gmail.com)

Website : [www.bsakirkee.org](http://www.bsakirkee.org)

Action by Staff of BSA

9. The following action may be carried out after receipt of applications :-
- (a) All applications received will be scrutinized and separate class wise list for children upto Class Std XII and college going children will be prepared for consideration of the BOO.
  - (b) A BOO will be constituted in the month of September each year. The board proceedings will be submitted with recommendations latest by 10 October each year.
  - (c) The BOO may consider cases of children doing graduation in courses other than those indicated at Para 4 (c) and recommend them as special cases.
  - (d) The board proceeding will be put up for approval of Vice Chairman.
  - (e) The grant amounts will be disbursed to all the widows latest by 31 Oct each, preferably by NEFT/Bank transfer. An intimation about the same will be sent to the widows immediately.

Conclusion

- 10. This SOP will be reviewed in the year 2019-2020 for any necessary changes required.
- 11. This SOP on EGCW scheme supersedes all previous SOPs and amendments issued till date.

**APPLICATION FORM FOR EDUCATION GRANT TO CHILDREN OF WIDOW (EGCW)**  
**BOMBAY SAPPER ASSOCIATION**

1. Army No, Rank, Name of the Husband : \_\_\_\_\_
2. Date of Death of Husband : \_\_\_\_\_
3. Death while in Service/After Retirement :  In Service  After Retirement  
(Tick in appropriate box)
4. Cause of Death : \_\_\_\_\_
5. Date of Retirement of Husband : \_\_\_\_\_  
**(If applicable)**
6. Parent Unit of Husband : \_\_\_\_\_
7. Units Served : \_\_\_\_\_
8. Last Unit Served : \_\_\_\_\_
9. Name of Widow : \_\_\_\_\_  
**(as given in PPO/ Service book)**
10. Date of Birth of Widow : \_\_\_\_\_
11. Address of Widow : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12. Contact Telephone/ Mobile No : \_\_\_\_\_
13. Date of Marriage with the Deceased : \_\_\_\_\_
14. Date of Re- Marriage (if applicable) : \_\_\_\_\_
15. Details of Children : \_\_\_\_\_  
**(attached separate paper if more than three Children)**

	First Child	Second Child	Third Child
Name			
Sex			
Date of Birth			
Class in which studying			
Name of School/ College			
Address of School/ College			
District			
State			
Monthly Tuition Fee			
Yearly Tuition Fee			

**Note :- Please attached latest mark sheet signed by principal of school for each child.**

16. Details of Bank Accounts.

(a) Bank Name : \_\_\_\_\_ (b) Bank Branch name : \_\_\_\_\_

(c) Account No : \_\_\_\_\_ (d) IFSC Code : \_\_\_\_\_

**Note :- Send one cancelled cheque/copy of front passbook.**

17. Do you know any retired JCO/NCO of BEG Kirkee who can verify and witness your case Yes/No

18. If yes. Please furnish his details:-

(a) Army No/JC No : \_\_\_\_\_

(b) Name : \_\_\_\_\_

(c) Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(d) Telephone No/Mobile No : \_\_\_\_\_

19. Details of Pension and other emoluments recd after death of husband.

(a) Pension \_\_\_\_\_ (b) Gratuity \_\_\_\_\_

(c) AGIF \_\_\_\_\_ (d) Commutation \_\_\_\_\_

**Note:-** Also attach photocopy of pension payment order issued by PCDA(P), Allahabad

20. Any other information you want to share with Bombay Sapper Association.

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Date:

(Signature/Thumb Impression of widow/NOK)  
(Attested/verified by Sarpanch/Pradhan  
concerned Zilla Sainik Board)

Place :