

BOMBAY SAPPERS ASSOCIATION
MINUTES OF THE 51st MANAGEMENT COMMITTEE
MEETING HELD ON 20 JULY 2017

1. 51st Meeting of the Management Committee of Bombay Sappers Association was held on 20th July 2017 at 1100hrs in the Hall of Generals at BEG & Centre. The meeting was chaired by Brig Dhiraj Mohan, Commandant, BEG & Centre, Kirkee & Vice Chairman, BSA.

2. Following were present:-

- | | | | |
|-----|-----------------------------------|---|--------------------|
| (a) | Maj Gen SD Sohoni (Retd) | - | Hony Gen Secy |
| (b) | Col MM Bhushan (Retd) | - | Member |
| (c) | Col TG Shankar (Retd) | - | Member |
| (d) | Brig SR Mazagaonkar (Retd) | - | Director, BSA |
| (e) | Col Rajvinder Singh, VSM | - | Secy-cum-Treasurer |
| (f) | Col Amit Sakhare | - | Member |
| (g) | Maj S Eswari | - | Member |
| (h) | Sub Maj (H'Capt) VM Lawate (Retd) | - | Member |
| (j) | Sub Maj BR Fonde | - | Asst Secy |

3. At the outset the Vice Chairman welcomed the new members Col Rajvinder Singh, VSM, Dy Comdt BEG & Centre, who has joined the MC as Secretary cum Treasurer and Maj S Eswari, Accts Offr, BEG & Centre, who has joined as a member.

Agenda for MCM

4. The Director then asked for permission to progress the meeting. He gave out the agenda of points to be discussed in the MCM :-

- (a) Approval of Minutes of 50th MCM.
- (b) Present Strength of BSA Members.
- (c) State of Expenditure in Present Fin Yr.
- (d) Financial Details to be presented in AGM
 - (i) Final State of Income/Expenditure 2016-17.
 - (ii) CA Audit Report & Balance Sheet
 - (iii) Proposed Budget for 2017-18.
- (e) Misc. Info points from Director.
- (f) Points from Members of MC.

Approval of Min of 50th MCM

5. Director proposed that minutes of 50thMCM (Last MCM held on 05 May 2017), which were circulated to all members, be approved. The approval was proposed by Maj Gen SD Sohoni (Retd) and seconded by Hony Capt VM Lawate (Retd). The Director informed that the minutes have been circulated to all units and also uploaded on the BSA website and the whatsapp group of ESMs.

Strength of BSA

6. Strength of members, who have paid life membership fees, as on 15 July is:-

(a)	Offrs	-	1,622
(b)	JCOs	-	2,510
(c)	OR	-	<u>42,764</u>
	Total	-	<u>46,896</u>

Since April 2017 Increase is 382 which includes 21 YOs

State of Expenditure in Present Fin Yr.

7. The Director gave out the details of expenditure incurred so far in this fin yr which is tabulated below:-

Ser No	Head of expdr	Budgeted amt	Total Expdr till June 17
1	Edn Scholarship	4,00,000.00	-
2	Edn Grant (Children of widows)	8,00,000.00	-
3	Distress Grant	1,00,000.00	30,000.00
4	Imdt Relief	5,00,000.00	50,000.00
5	Grant for Marriage of Daughters of widows	3,00,000.00	-
6	Grant for Professional Courses	2,90,000.00	-
7	Salary	8,50,000.00	2,04,350.00
8	Maint of Cmptr	20,000.00	13,943.00
9	Tele Bill/Internet	20,000.00	6,113.00
10	Office Expdr	20,000.00	5,000.00
11	Audit Fees	32,000.00	-
12	Depreciation	-	-
13	Misc	15,000.00	10,572.00
14	Aid to GBA	4,61,000.00	-
15	Madhuri Gupta Scholarship	50,000.00	-
16	Indira Dasannacharya Scholarship	15,000.00	-
	Total	38,73,000.00	3,19,978.00

8. Director Informed the expdr under all heads is as anticipated except in the misc head, wherein we have transferred Rs 10,000/- to Director Northern Region. Boards for various schemes i.e. EGCW, Children Education scholarship, grant for professional courses will be held in Sept/Oct.

Financial Details to be presented in the AGM.

9. **Income.** The Director gave the final status of income received in the last FY 2016-17, which is tabulated below:-

<u>Ser No</u>	<u>Head of Income</u>	<u>Anticipated Income FY 2016-17</u>	<u>Actual Income Received FY 2016-17</u>
(a)	Interest from FDs	28,80,562.00	29,26,024.00
(b)	Interest from Sweep	4,00,000.00	3,01,271.00
(c)	Income from duplicate card charges and Interest from saving A/c	25,000.00	49,961.00
(d)	Donations	8,00,000.00	2,96,760.00
	Total	41,05,562.00	35,74,016.00

10. Director gave following additional info on the displayed figures of income:-

(a) Director explained that we have actually received donations of Rs 5.46 lacs this year, however, Rs 2.25 lacs recd from Capt Dassancharaya (Retd) for institution of GBA Scholarship was transferred to corpus and invested in FDs. Similarly Rs 10,000/- recd from Maj R Dave (Retd) and Rs 15,000/- recd from Brig Naresh Chandra (Retd) in March 2017 have been taken into corpus.

11. **Expenditure.** The status of actual expenditure till 31 Mar 2017, against budgeted amount was displayed as tabulated below:-

<u>Ser No</u>	<u>Head of Expdr</u>	<u>Allotment (Approved in AGM)</u>	<u>Actual Expenditure FY 2016-17</u>
1	Edn Scholarship	4,75,000.00	3,76,000.00
2	Edn Grant (Children of Widows)	8,75,000.00	6,00,000.00
3	Distress Grant + Imdt Relief	5,00,000.00	6,10,000.00
4	Grant to Paraplegic	-	15,000.00
5	Grant for Marriage of Daughters of Widows	5,00,000.00	3,00,000.00
6	Grant for Professional Courses	3,40,000.00	1,80,000.00
7	Salary	8,00,000.00	7,96,467.00
8	Maint of Cmptr	23,000.00	13,340.00
9	Tele Bill/Internet	15,000.00	18,936.00
10	Office Expdr	20,000.00	13,850.00
11	Audit Fees	32,000.00	30,000.00
12	Misc	25,000.00	8,588.00

13	Aid to GBA Students	4,00,000.00	5,08,785.00
14	New interactive website for ESM and Up gradation of BSA website	1,00,000.00	-
	TOTAL	41,05,000.00	34,70,966.00

12. The Director gave following info on the displayed figures:-

(a) Amount of Rs 1.0 lac earmarked for upgrading of software and making a new interactive website was **not spent**, as the necessity for a new website is not felt now, also the existing software, as of now, functioning properly with our new generation computer, hence up gradation was not done.

CA Report & Balance Sheet FY 2016-17

13. Director displayed the Annual Audit Report of financial year 2016-17 received from our Chartered Accountant as shown below: -

RECEIPT AND PAYMENT FOR THE PERIOD 1st APRIL 2016 TO 31st MAR 2017

RECEIPT	AMOUNT	PAYMENTS	AMOUNT
Opening Balance	3440274	Salary	796467
Membership	1110690	Investments (Fixed Deposits)	2775000
Donation	296760	Immediate Relief	490000
Charges on dupl cards	30200	Miscellaneous Expenses	8588
Non-Encashment of cheque for Education Grant to the Widow's Children (EGCW)	50400	Distress Grant	120000
Interest Of FD	2926024	Office Functioning	13850
Non-Encashment of cheque for GALHE	10000	Grant for Daughter Marriage of Widows	300000
Non-encashment of cheque for Daughters Marriage of widows	50000	Internet and Telephone bills	18936
Refund of BSSI Loan	18127	Education Grant to children of widows (EGCW)	600000
Interest of Saving A/c	19761	Grant for Professional Courses	180000
Interest of Sweep A/c	301271	Aid to GBA Students	508785
Non-encashment of cheque for Immediate Relief	10000	Grant to Paraplegic	15000
		Education Scholarship	376000
		Computer Maintains	13340
		Audit Fees	30000
		Closing Balance	2017541
Total	8263507	Total	8263507

INCOME AND EXPENDITURE FOR THE PERIOD
1st APRIL 2016 TO 31st MAR 2017

EXPENDITURE	AMOUNT	AMOUNT	INCOME	AMOUNT	AMOUNT
	(Rs)	(Rs)		(Rs)	(Rs)
To Salary		796467	By Interest on FD		2970332
To Immediate Relief		490000	By Donation Received		296760
To Depreciation		45708	By Non-Encashment of cheque for education grant to Widow's children		50400
To Education Grant to Children Of widows		600000	By Non encashment of cheques for Imdt Relief		10000
To Telephone and internet		18936	By Non-encashment of cheque for Daughters Marriage of widows		50000
To Miscellaneous Expenses		8588	By Non encashment of Cheques for GALHE		10000
To Office Functioning		13850	By other fund written off		44763
To Grant of Daughter Marriage of Widow		300000	By Duplication Charges Recd.		30200
To Distress Grant		120000	By Interest of Saving A/c		19761
To Higher Education Grant		180000	By Interest of Sweep A/c		301271
To Grant to Paraplegic		15000			
To Computer Maintance		13340			
To Education Scholarship		376000			
TO Audit Fees		30000			
To Aid to GBA Students	508785				
less:Against Last Year's Expenditure	275936	232849			
To Tfr Max @ 15% To Corpus		542749			
Total		3783487	Total		3783487

BALANCE SHEET FOR THE YR ENDING MAR 2017

Liabilities	Amount	Amount	Assets	Amount	Amount
	(Rs)	(Rs)		(Rs)	(Rs)
TRUST FUND - Corpus Fund		42172519	FIXED ASSETS		
Opening Balance	40519080		(As Per Annexure No -1)		260356
Add: Transfer to Corps Fund @15%	542749				
Add: Life Membership Subscription	1110690				
Amount set apart u/s 11 (2)	1494067	1218131	INVESTMENTS		
Less : Against last year's expenditure	275936		SHORT TERM FIXED DEPOSITS		
Other Fund	298422		LONG TERM FIXED DEPOSITS	40750000	40750000
Less:Written off to the Extent off	44763	253659	CURRENT ASSETS		
EXCESS OF INCOME OVER EXPENDITURE			Loans to BSSI	397031	
Balance of last year		537685	(-) Repayment of Loan	18127	378904
			Bank Balance	2017541	
			Interest Receivable	773194	
			Telephone Deposit	2000	2792735
Total		44181995	Total		44181995

14. Utilization of Savings from Previous Years The Director drew attention of the members to the Income and Expenditure Statement and the Balance Sheet and pointed out that, the expenditure on aid to GBA Students is Rs. 5.087 lacs out of which Rs. 2.759 lacs was adjusted against last year's amount set apart under Section 11 (2), which was Rs. 14.94 lacs. Hence, we have Rs. 12.18 lacs balance now, which is to be expended before 31 Mar 2019. In addition, we have Rs. 5.37 lacs, which is excess of income over expenditure of previous years. These both amounts are available for any major expenditure in future. He mentioned that this amount can be spent on purchase of a new vehicle for BSA as decided in the last MCM.

Proposed Budget 2017-18

15. Anticipated Income FY 2017-18. The Director displayed the figures of anticipated income (as discussed in the 50th MCM) .They are as shown below: -

<u>Ser No</u>	<u>Head of Income</u>	<u>Anticipated Income FY 2016-17</u>	<u>Actual Income FY 16-17</u>	<u>Anticipated Income 2017-18</u>
(a)	Interest from FDs	28,80,562.00	29,26,024.00	30,73,388.00
(b)	Interest from Sweep	4,00,000.00	3,01,271.00	1,00,000.00
(c)	Income from duplicate card charges and Interest from saving A/c	25,000.00	49,961.00	50,000.00
(d)	Donations	8,00,000.00	2,96,760.00	6,50,000.00 (8lacs)
	Total	41,05,562.00	35,74,016.00	38,73,388.00 (40,23,388) Say 40 lacs

16. The Director informed that that the trend of units sending in donations has picked up and already three regts have sent in their contributions, hence he recommended that the figure of anticipated donations be raised to Rs 8 Lacs bringing the total anticipated income to Rs 40,23,388/- say Rs 40 lacs (figs shown in brackets in bold)

17. Anticipated Expenditure/Budget for FY 2017-2018. The Director gave out the proposed budget for 2017-18 based on the actual expenditure of FY 2016-17(these were discussed in the 50th MCM). The proposal is as given below:-

<u>Ser No</u>	<u>Head of Expdr</u>	<u>Budget 2016-17</u>	<u>Actual Expenditure FY 2016-17</u>	<u>Budget 2017-18</u>
1	Edn Scholarship	4,75,000.00	3,76,000.00	4,00,000.00
2	Edn Grant (Children of widows)	8,75,000.00	6,00,000.00	8,00,000.00
3	Distress Grant	5,00,000.00	1,20,000.00	1,00,000.00 (1,50,000.00)
4	Imdt Relief		4,90,000.00	5,00,000.00
5	Grant to Paraplegic	-	15,000.00	-
6	Grant for Marriage of Daughters of widows	5,00,000.00	3,00,000.00	3,00,000.00
7	Grant for Professional Courses	3,40,000.00	1,80,000.00	2,90,000.00

8	Salary	8,00,000.00	7,96,467.00	8,50,000.00
9	Maint of Cmptr	23,000.00	13,340.00	20,000.00 (30,000.00)
10	Tele Bill/Internet	15,000.00	18,936.00	20,000.00
11	Office Expdr	20,000.00	13,850.00	20,000.00
12	Audit Fees	32,000.00	30,000.00	32,000.00
13	Misc	25,000.00	8,588.00	15,000.00 (25,000.00)
14	Aid to GBA students including scholarship amount	4,00,000.00	5,08,785.00	4,61,000.00 (5,18000.00)
15	New interactive website for ESM/ Upgradation of BSA website	1,00,000.00	-	-
16	Maduri Gupta Scholarship	-	-	50,000.00
17	Indira Dasannacharya Scholarship	-	-	15,000.00
	TOTAL	41,05,000.00	34,70,966.00	38,73,000.00 (40,00000.00)

18. The director recommended that the budget for expenditure on Distress Grant, Maintenance of Computers ,Miscellaneous head and Aid to GBA be increased to Rs 1.5lacs, Rs 30,000/-, Rs 25000/-, Rs 5.18 lacs respectively so that the total expenditure is 40lacs which is as per the anticipated income.(figs shown in brackets in bold). He also requested that the changes suggested in anticipated income and the budget for expenditure be approved by the MC. All the members of the MC agreed with the changes and approved the same.

Points from Director

19. Promulgation of SOPs. Director informed that the revised SOP of EGCW, wherein grants will now be given to children of widows up to graduation level, has been promulgated to the environment. Also the SOP of Madhuri Gupta Scholarship, after carrying out amendments as suggested by the donor and approved by the MC in the last MCM, has been promulgated. Hard copies of the SOPs have been sent to units and info has been uploaded on the Web site and the whats app group of ESMs. He also informed that Col NC Gupta has credited an amount of Rs 5 lacs this morning in our SBI acct through RTGS. This takes the total amount received from him to Rs 7.5 lacs.

20. Donations from Bombay Sapper Units. Director informed that three Engr Regts have already sent in voluntary donations till now in this fin yr, which is very encouraging. He hoped that all our units will follow suit. Details of voluntary donations received are

- (a) 115 Engr Regt - Rs 69,400/-
- (b) 108 Engr Reg - Rs 1, 58,000/
- (c) 109 Engr Regt - Rs 1, 30,000/-

21. He informed that Chairman, BSA has sent letters of appreciation to COs of 115 Engr Regt & 108 Engr Regt. Donation from 109 Engr Regt has been recd yesterday i.e. on 19July17.

22. Computers donated by Symbiosis Institute of Management Studies(SIMS). Five computers have been sent as donation in kind by Brig Rajiv Divekar (Retd) Director, SIM, Kirkee. A letter of thanks and appreciation has been sent to him.

23. Indira Dasannacharya Scholarship for GBA students. Board to select students of GBA for the scholarship has been completed and five students (children of widows) will be given a scholarship of Rs 3000/- each on Independence Day next month.

24. Purchase of new vehicle for BSA. As decided in the last MCM a board of officers headed by Col Amit Sakhare was ordered. Director requested him to brief the MC about the study of vehicles undertaken by him and his recommendations. Col Amit Sakhare briefed the MC, which is summarised below.

(a) Criteria kept in mind to select/shortlist vehicle to replace existing vehicle.

- (i) Seating Capacity
- (ii) Mileage i.e. fuel consumption in Km/ltr
- (iii) Ground clearance
- (iv) Power Steering
- (v) Cost of Vehicle & maintenance costs
- (vi) Comfort

(b) Vehicles Short listed. Considering above factors five vehicles were considered, details of which are tabulated below :-

<u>Ser No</u>	<u>Type and Make</u>	<u>Specifications</u>	<u>On road price</u>	<u>Exchange value offered</u>	<u>Net cost</u>
(1)	Mahindra Xylo	7 seater Mileage - 14.02 kmpl Fuel tank capacity - 55 ltr Steering - power Height - 1905mm Ground clearance - 186mm	Rs. 12,18,297/-	Rs. 1,15,000/-	Rs. 11,03,297/-
(2)	Tata Hexa	7 seater Mileage - 17.06 kmpl Fuel tank capacity - 60 ltr Steering - power Height - 1791 mm Ground clearance - 200mm	Rs 16,20,553/-	Rs.70,000/-	Rs. 15,505,53/-
(3)	Maruti suzuki (Ertiga)	7 seater Mileage - 24.52 kmpl Fuel tank capacity- 45 ltr Steering - power Height - 1685mm Ground clearance - 185mm Smart hybrid vehicle by suzuki (shvs)	Rs 11,33,298/-	Rs. 90,000/-	Rs. 10,43,298/-

(4)	Renault Lodgy	8 seater Mileage - 21.04 kmpl Fuel tank capacity - 50 ltr Steering - power Height - 1697mm Ground clearance - 174mm	Rs.12,02,570/-	Rs. 1,00,000/-	Rs. 11,02,570/-
(5)	Honda BR-V	7 seater Mileage - 21.9 kmpl Fuel tank capacity - 42 ltr Steering - power Height - 1666 mm Ground clearance - 210 mm	Rs. 14,47,504/-	Rs. 1,50,000/-	Rs. 12,97,504/-

(c) Recommendation. Col Amit Sakhare recommended that we should go in for Maruti Suzuki Ertiga Vehicle due to following reasons :-

- (i) Net Cost wise it was the lowest costing vehicle
- (ii) Maruti maint services and spare parts are easily available.
- (iii) Fuel consumption is the lowest hence our running cost will also be low.

25. The issue was discussed at length and following points emerged. :-

- (a) Mahindra Xylo will be a more comfortable and bigger vehicle but cost is higher.
- (b) Toyoto Innova should have been considered. However it was pointed out that cost of an Innova was more than 17 lacs hence was not considered.
- (c) One member brought out that one of his acquaintance who has a taxi business has recently sold his Mahindra Xylo and purchased an Ertiga vehicle as Xylo was heavy on maint and running cost.

26. Finally It was felt by all members of MC that we should go in for a Maruti Ertiga Vehicle.

Points from Members

27. There being no other points from the members, Vice Chairman proceeded to give an update on the BEG & Centre for info of all members.

28. The Vice Chairman informed that the following new facilities have come up in the Centre Campus:-

- (a) One Astroturf ground for hockey has been sanctioned for our centre and construction of the same will start in Sept 2017.
- (b) One new auditorium has been sanctioned and will come up in TB-1 area near the HRD building

(c) He also informed members that RSI Kirkee is being established in Kirkee Cantt and will cater for all officers of units in Kirkee, CME & Aundh as well as for veterans staying in this area.

29. There being no other points, the Vice Chairman declared the meeting as closed.

Sd/-XXXXXX
(Brig SR Mazagaonkar, Retd)
Dir, BSA

10002/MCM/BSA
Bombay Sappers Association, C/O Headquarters
Bombay Engineer Group & Centre, Kirkee, Pune-411003

26 July 2017

Distribution:-

Chairman, The Bombay Sappers Association
Vice Chairman,
Secy-Cum-Treasurer,
Honorary Gen Secretary,
All members of the Management Committee, Dir BSA Northern Region, All Bombay Sappers Units
Website of BSA